**WATER/WASTE WATER WORK SESSION**

**MINUTES OF WORK SESSION SEPTEMBER 11, 2018**

The meeting was called to order by Mayor Martin 1:01 PM

Attending the meeting:

Council Member- Pres. Pro Temp Rebecca Burns Fiscal Officer- Courtney Bricker

Council Member-Lowell Anderson Mayor- William Martin

Council Member Tom Ward

Council Member David Timmons

Council Member Becky Martin

Council Member Tammy Vansickle

**Discussion:** Becky was excused for part of the meeting. Motion take from Rebecca and 2nd from Tammy and a roll call was done all in favor to excuse Becky for part of meeting.

Rebecca introed the meeting and advised in her opinion the base wage amount proposed that is used to pay for loans is non-negotiable. The fee for capital improvement is a concern only collecting $25,000 yearly with the already set five-year plan of contributing 0% for 2018 and only 3% for 2019. Rebecca asked Courtney if it could be modified. Wanted to see an increase of 10% for 2019 collecting around $70,000. Courtney advised she will check with the state auditors. This money could be used for the 10 projects forecasted in the proposal. Rebecca also asked if the village would accumulate enough money to handle future projects? Tammy added that since the village is participating in the RITA delinquent program the village should expect to receive more funds. Rebecca made mentioned that this would show the state we are responsible during this fiscal emergency. Rebecca also did not know if there would be additional adjustments done by the state. Rebecca also did not want to strain the general fund for increasing the capital improvement contribution. Tom voiced concern that once the delinquent RITA bills were caught up the money received will be reduced. Rebecca and Billy advised that this estimated amount is not expected in this determination. Tammy advised that each year after we would increase. Becky joined meeting and asked if increasing the contribution for capital improvement would save the residents having to increase more on the water and sewer bills. Billy and Rebecca advised that if possible yes because we could use money already coming in from residents paying RITA. Becky also voiced that the village should still place in ordinance that there would be an automatic annual increase based on report that is published for CPI average. Courtney prompted several questions in regards to determining if rates proposed was enough for the DIP projects projected. Courtney asked what is more important to the village a reserve for emergency situations or a CIP fund for future projects. Courtney also asked what are the 3 top priority projects that need to be addressed that all 10 projects could not be done at once. Courtney also advised that a spreadsheet was created that could determine a projection of increase in monies/fees would accumulate for each project. Courtney also found a water tower replacement work order on work that was completed in 2013 on water tower. Rebecca asked how much additional is needed? Billy said as a recommendation from Environmental Engineering Services (EES) that the fee names and amounts can be changed. Lowell spoke about the water tower replacement project and the life of the water tower was 4-5 years and that we have 2 towers. Becky voiced and reminded council that the proposal was for the minimum which is 100% and now we are wanting to ask residents to pay more which would enforce the village above the average. Lowell stated that we are putting a burden on the residents that are on a fixed income. Billy talked about the cost it takes to operate new water plant ex: electricity and how solar power is being used and sold in Washington Courthouse. All council was in an agreement that there should be a public meeting and a presentation from EES can be done

Conclusion of meeting. Courtney to ask state auditors to increase the RITA contribution in the general fund to be used for water loan debit. Send created spreadsheet to all of council to figure numbers. Courtney to talk to UCL on water tower work that was completed in 2013 to determine the life of water tower. Council to bring to next meeting Sept. 17 1:00pm a proposal from each member on what rate increase should be.

Meeting was adjourned at 2:00pm

Respectfully submitted:

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Courtney Bricker, Fiscal Officer/Clerk of Council William Martin, Mayor

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Rebecca Burns, Pres. Pro Temp.