**STREETS/ WATER/WASTERWATER WORK SESSION**

**MINUTES OF WORK SESSION JULY 26, 2018**

The meeting was called to order by Mayor Martin 1:34 pm

Attending the meeting:

Council Member- Pres. Pro Temp Rebecca Burns Fiscal Officer- Courtney Bricker

Council Member-Lowell Anderson (absent) Mayor- William Martin

Council Member Tom Ward

Council Member David Timmons

Council Member Becky Martin

Council Member Tammy Vansickle

Motion to excuse Becky Martin from work session

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | Tom | | | ***COMMENTS/DISCUSSION:*** |
| **2 ND** | David | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** |  |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** |  |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to excuse Lowell Anderson from work session

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | Rebecca | | | ***COMMENTS/DISCUSSION:*** |
| **2 ND** | David | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** |  |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** |  |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Motion to introduce Becky Martin into work session

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | David | | | ***COMMENTS/DISCUSSION:***  *\*Becky came in later after meeting was opened by Mayor* |
| **2 ND** | Rebecca | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** |  |  |
| **Tom** | **X** |  |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** | **X** |  |
|  | **Becky** |  |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

**Agenda Items:** Rebecca addressed council advising the audit that was happening from Perry and Assoc. from 2013-2015. Courtney addressed council and advised that the finds will soon be published was given order by the state and audit to process fund balance adjustments to requested funds. This resulted in putting the general funds into a positive and street and state highway into a negative balance. Tim asked if here were any penalties as a result. Courtney advised council that there were no penalties but this will affect the 5-year plan and how we will move forward with the changes. Courtney advised that she will be talking the state and auditors on how to move forward.

The Mayor recommended that council should hire Todd Wilkinson as the villages mechanic. Council was presented and reviewed each candidates application/resume. Rebecca asked Courtney if she spoke or interviewed the candidates and she replied no. The Mayor advised that we will not hire the candidate immediately as this is to only vote that when the position needed to be filled that this person would be hired. Tom voiced his corner that the state advised that the village needed to be downsized and prompted the question then why would we hire another person? Mayor Martin responded that Courtney and himself could not handle all the additional job responsibilities that are needed. Tom also asked the process on how the current employees were doing with the passing of the sewer and water licenses. Courtney explained. Rebecca mentioned that the new employee would responsible for the neglected equipment and machines we have that this employee would be required to do other jobs as well. Tammy voiced that she was nervous that now the street fund is in the negative how will the fund support this new employee? She also asked if this position was a full- time or part-time? Mayor advised full-time. Becky advised that the current employee that is titled for streets is currently on workers comp and not being paid out on payroll what happens to that employee if they return back and we have another employee working. The Mayor advised that we can no longer wait for the employee to return that we need to act on now and operate. If employee comes back then we will evaluate. Rebecca thanked Courtney and Mayor for everything they did. Courtney advised council that depending on the job duties that the street dept. only has a revenue balance of $60,000 and that if new employee is hired that salary, insurance and OPERS would be deducted as well as future workers comp invoices along with day to day operating expenses. Council agreed that this motion/recommendation is only allow position to be created meaning that a strength ordinance would be created. Mark explained the process for workers comp pay back. Mark also explained to council the recommendation and what should be voted on. Once job positions need to be held council will then determine the pay rate, insurance package etc. Mayor called to have a special meeting on 7/31/18 at 10:00 am.

Motion to create a position

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ordinance:** N/A **Resolution:**  N/A | | | | |
| **Motion** | Rebecca | | | ***COMMENTS/DISCUSSION:*** |
| **2 ND** | Becky | | |
| **Voice Vote** | | **YES** | **NO** |
|  | **Lowell** |  |  |
| **Tom** |  | **X** |
| **David** | **X** |  |
| **Rebecca** | **X** |  |
| **Tammy** |  | **X** |
|  | **Becky** |  |  |  |
| **Result of Vote: Passed: X Failed:** | | | | |

Respectfully submitted:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Courtney Bricker, Fiscal Officer/Clerk of Council William Martin, Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rebecca Burns, Pres. Pro Temp.