

**Village of Mount Sterling Council  
Council Meeting Minutes  
Monday, March 14, 2016**

**The meeting was called to order** at 7:00 p.m. by Mayor Lowell Anderson.

**Attending the meeting:** Mayor Lowell Anderson, council persons Rebecca Burns, Mary Lou Stiverson-Ratliff, Jim Davis, Diane Spradlin and David Timmons. John Martin, Deputy Jack Dill, Mark Pitstick, Bonnie Liff, Dean Shipley of the Madison Press and citizens of the village.

**The Pledge of Allegiance was recited.**

**Executive Session:** David Timmons made a motion to go into executive session for personnel matters with a second from Mary Lou Stiverson-Ratliff. In executive session at 7:02 p.m. Out of executive session at 7:37 p.m.

**Minutes from the February 22, 2016 meeting** were accepted as written with a motion from Jim Davis and a second from David Timmons.

**Public Comments:**

**Danny Crawford:** Talked about the water problem he is having with his back yard. An ongoing issue. Mayor Anderson will go to Crawford's residence with the new Madison County Engineer.

**Matt Mason:** Spoke to council on having the Madison Plains 2<sup>nd</sup> Annual 5K Run on June 11, 2016 at 8:30 p.m. This will be during the festival.

**Department Reports:**

**Village Administrator:**

Community Service:

- Community service program finalized.
- Law Director reviewed and approved as to the language.

Wastewater Treatment Plant:

- Spoke on converting the equalizer tanks to the storm water overflow capture.
- Thanked the Fire Department for their help with washing the tanks.
- Cleaned the waste press and have it back in service.

New water plant:

- On schedule to move in office trailer on April 11.
- Groundbreaking is April 14 at 10:00 a.m.
- Completion of the water plant is expected by June 23, 2016.

Current water plant:

- Talked about the repairs to the water plant that are necessary. (Repair aerator and two clarifiers) Approximately \$19,000 for the repairs.

#### Hydrant Flushing:

- Flushing hydrants this week. Will flush again in a couple of weeks.
- Will flush several times to get the system cleaned out of sediment as much as we can.

#### Personnel:

- Reviewing the policy and procedure manual.
- Updating job descriptions, develop an organizational chart, develop and update pay charts.
- Will create an overtime and leave request form.
- Paychecks will have leave balance with accrual and usage.

#### Street signs

- Kleem signs can make any design we like.
- Possible signs to replace ones at the two lights for better direction and street names.
- Ordered 15 new stop signs to replace the faded ones.
- Ordered 10 speed bumps to install in a few places.

#### Alleys:

- Filling pot holes.
- Will begin to address the bigger pot holes in the alleys.
- Cut back vegetation in the alleys to the right of way.
- Other obstructions will be removed.

#### Community Center/Health Center alley name.

- Suggestion to the name is "Center Street". Will help with people finding the center.
- Mayor will talk to the Community Center board and report back to council.

Discussed a spending authority of \$50,000.

**Sheriff dept.:** Jack asked if there were any questions on the activity report he handed out. There were no questions.

**Clerk of Council:** The Village website is the work of Jack Dill. Does a great job.

#### **Committee Reports:**

**Finance:** Meeting is Tuesday March 22 at 5:30 p.m. along with the water committee.

**Park and Rec.:** Rebeca Burns: The batting cages in the old school gym, the village insurance does cover this. Rebecca Burns made a motion to set up the batting cages with a second from Mary Lou Stiverson-Ratliff. Voice vote was taken, all yes.

Estimate for 20 tons of dirt is \$970.00. This will do the entire field. Rebecca Burns made a motion for park and rec. to purchase the dirt to prepare the fields with a second from Mary Lou Stiverson-Ratliff. Voice vote was taken, all yes.

Park and Rec. meeting is Wednesday, March 16, 2016 at 3:30 p.m. at the Community Center.

Jack: Thanked council for approval of the dirt and batting cages.

Football clinic Saturday July 23, 2016 at Mason Park. Two sessions, ages 8-12 and ages 13-17. Can only take 75 kids per session. Mt Sterling Eagle Youth League is footing the bill, \$2,500.00. Jack thanked them.

**TCFD:** Met on 2/24. Approved the minutes, paid bills, discussed remodeling being done. Chief applied for a grant.

**SJAD:** Wall plaques purchased to honor Lewis Conway and Bob Johnston.

One new squad member hired.

EMT classes have been canceled. Not enough enrolled.

The new vehicle is in progress.

Midway and South Solon had been invited to attend the monthly meeting of SJAD.

Discussion about MARX radios and requirements.

Available grants and progress.

Paid bills.

Adjourned.

(Presented to Village Council by Mary Lou Stiverson-Ratliff.)

**Pleasant Township:** Met 3/7. Approved minutes, paid bills. Hired a person to pick up litter. Discussed water problem in McClimansville.

**Monument:** Committee is on hold. Diane Spradlin cannot chair due to work.

**Festival:** Met this past week. Finalizing everything. Festival is June 9-10-11. Have a lot going on. Look for flyers.

#### **Ordinances and Resolutions:**

**Ord. 2016-06:** An ordinance authorizing Lowell Anderson, Mayor, or his designee to hire John Martin as Village Administrator for the Village of Mount Sterling, Madison County, Ohio and declaring an emergency.

A motion to suspend the rules made by Mary Lou Stiverson-Ratliff, with a second from Rebecca Burns. A voice vote was taken, all yes.

A motion to place on third reading and to adopt made by Diane Spradlin with a second from David Timmons. A voice vote was taken, all yes.

**Ord. 2016-07:** An ordinance authorizing Lowell Anderson, or his designee, to enter into an employment agreement with Cindy Miller for the position of fiscal officer for the Village of Mount Sterling, Ohio and declaring an emergency.

A motion to suspend the rules made by David Timmons with a second from Mary Lou Stiverson-Ratliff. A voice vote was taken, all yes.

A motion to place on third reading and to adopt made by Diane Spradlin with a second from Mary Lou Stiverson-Ratliff. A voice vote was taken, all yes.

**Ord. 2016-08:** An ordinance establishing a credit card use policy, enunciating the necessary documentation for the use of the credit card by a village employee; the responsibility for the credit cards and credit accounts and declaring an emergency.

A motion to suspend the rules made by Mary Lou Stiverson-Ratliff with a second from Rebecca Burns. Discussion: Diane Spradlin would like this to come before the finance committee. She would like more accountability added to this.

A motion to amend ord. 2016-08 to place on first reading made by Mary Lou Stiverson-Ratliff with a second from Rebecca Burns. Voice vote was taken, all yes.

**Ord. 2016-09:** An ordinance establishing a cell phone policy and declaring an emergency.

A motion to suspend the rules made by Mary Lou Stiverson-Ratliff with a second from Rebecca Burns. A voice vote was taken, all yes.

A motion to place on third reading made by Mary Lou Stiverson-Ratliff with a second from Rebecca Burns. A voice vote was taken, all yes.

A motion to adopt made by David Timmons with a second from Jim Davis. A voice vote was taken, all yes.

#### **Round Table:**

**Mayor Anderson:** Met and gone over this for a period of time. Council wants to reinstate Chris Ladley. A motion to rehire Chris Ladley made by Mary Lou Stiverson-Ratliff with a second from David Timmons. A voice vote was taken, all yes.

**David Timmons:** Don't forget to vote.

**Rebecca Burns:** In his spare time Jack Dill is working on banners for the community Center.

**Mary Lou Stiverson-Ratliff:** Thanked everyone for attending the council meeting.

**Adjourned:** The meeting was adjourned at 8:35 p.m. by Mayor Anderson.

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Bonnie Liff, Clerk of Council

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Lowell Anderson, Mayor.

**Minutes were written Tuesday, March 15, 2016.**