**VILLAGE OF MOUNT STERLING, OHIO**

**MINUTES OF COUNCIL MEETING FOR APRIL 9, 2018**

The meeting was called to order by Mayor Martin at 7:01 pm

Attending the meeting: Mayor Billy Martin Village Solicitor-Mark Pitstick

 Council Member- Pres. Pro Temp Rebecca Burns Fiscal Officer- Courtney Bricker

 Council Member-Lowell Anderson Utility Clerk- Misty Vance

Council Member Tom Ward Sheriff- Jack Dill

Council Member David Timmons

Council Member Becky Martin

Council Member Tammy Vansickle

Motion to approve minutes from March 26, 2018 council meeting

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| **Ordinance:** N/A **Resolution:**  N/A |
| **Motion** | David | ***COMMENTS/DISCUSSION:*** |
| **2 ND** | Tom |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom**  |  **X** |  |
| **David**  |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

Motion to approve minutes from March 29, 2018 council meeting

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| **Ordinance:** N/A **Resolution:**  N/A |
| **Motion** | Tom | ***COMMENTS/DISCUSSION:*** |
| **2 ND** | David |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom**  |  **X** |  |
| **David**  |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

**Special Guest Presentation-**

Pastor Joe Proudfoot from the Nazarene church spoke to village council and thanked the village for doing good things. 325 members of the church will be cleaning, picking up and working on projects that need to be completed around town. The program will server April 27-29.

**Sheriff’s Report:**

Jack Dill-did not provide March sheriffs report due to not being received. April 28 drug take back day will be held sponsored by Sheriffs at the back of Town Hall 10:00-2:00. Deputy Dill explained unfortunate scams that occur and how to handle.

**Village Solicitor:**

Mark Pitstick -No report

**Utilities Clerk:**

Misty Vance- Low on meters as they have been installed a lot by employees. Misty talked about how important meters are needed. Introduced that credit cards can be paid on line for $2.75 service fee, contracted vital check. Courtney created a form to have customers fill out and return on their meter read as we cannot enter home instead of estimation. Delinquent bills are being reduced below $4000. Mayor Martin wanted to address the “write off” term that previous administration excused. Misty advised that around $74,000 was wrote off in one year and now that is not acceptable. Also, how checks processed. Misty also covered the retention policy of the village.

**Village Administrator/Fiscal Officer/Clerk of Council:**

Courtney Bricker- Shawn from Ohio Rural Water is going to be provided a free training to all council members on April 20. Lisa Schwartz provided info on the brick selling for the monument. Mayor Martin and Courtney identified some cleaning up that needs to take place at the villages garage. Thank you to Mr. Ward that gave a donation of a mega phone and projector that could be used by village. Courtney introduced a maint. log and pre-trip/post trip forms to ensure equipment is being maintained and safe. Madison Plains students will be coming to community to gain some community services hours, I will have projects identified for them to do. Courtney advised that she had a training with RITA on a new portal that is available and how I will be enrolling in the delinquent program to help assist with residents/business on back taxes and how to collect. Announced that water bills were sent on April 2 and if residents have not received them please contact Courtney before April 15. Courtney is working with the fire dept. for replacements of hydrant.

***Mayor Comments***: Addressed what Courtney implemented in regards to maint. Logs, village property, buildings and inventory of what the village owns. Equipment is too expensive not to have the proper maint. done.

***Motions for Acceptance of Financial Reports:***

Motion to accept Appropriation Status Report

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| **Ordinance:** N/A **Resolution:**  N/A |
| **Motion** | Tom | **COMMENTS/DISCUSSION:**   |
| **2 ND** | Rebecca |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom** |  **X** |  |
| **David** |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

Motion to accept Payment Listing Report

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| **Ordinance:** N/A **Resolution:**  N/A |
| **Motion** | Tammy | **COMMENTS/DISCUSSION:**  |
| **2 ND** | David |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell**  |  **X** |  |
| **Tom** |  **X** |  |
| **David** |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

Motion to accept Cash Summary Report

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| **Ordinance:** N/A **Resolution:**  N/A |
| **Motion** | David  | **COMMENTS/DISCUSSION:**   |
| **2 ND** | Rebecca |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom** |  **X** |  |
| **David** |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

Motion to accept Receipt Listing Report

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| **Ordinance:** N/A **Resolution:**  N/A |
| **Motion** | Tom | **COMMENTS/DISCUSSION:**  |
| **2 ND** | Rebecca |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom** |  **X** |  |
| **David** |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

Motion to accept RITA report

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| **Ordinance:** N/A **Resolution:**  N/A |
| **Motion** | Lowell  | **COMMENTS/DISCUSSION:**   |
| **2 ND** | David |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom** |  **X** |  |
| **David** |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

Motion to accept March 2018 bank reconciliation

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| **Ordinance:** N/A **Resolution:**  N/A |
| **Motion** | Tom  | **COMMENTS/DISCUSSION:**   |
| **2 ND** | Tammy |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom** |  **X** |  |
| **David** |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

***Committee Reports:***

**Finance:** (Council Member Rebecca Burns reporting): Continues to look closely at the PO’s and payment listing and open to council members and public to see. Explained that general fund showing -$200,000 was due to the moving of capital improvement funds to the correct line item as expected. By the end of next year village plans to be back into the positive according to the 5-year plan.

**Pleasant Township:** (Council Member Becky Martin reporting) Township won the use of an International tractor and now they are going to purchase a mowing deck from Green and Son. April 9 they will be at the annual fish fry at St. Pat’s.

**Sterling Joint Ambulance District (Squad):** (Council Member Lowell Anderson reporting) Next meeting April 11, 2018

**Tri-County Fire District:** (Council Member Tom Ward reporting) See attached

**Water/Wastewater (Utilities):** (Council Member Rebecca Burns reporting) Continuing to weekly work sessions. All of council have been attending these sessions. Last week session looked at all the numbers and budget for water/sewer/streets. Each council member will review info and make a recommendation on employee compensation. Next work session April 19 at 2:30. Thanked council for participation

**Streets:** (Council Member Rebecca Burns) Same as water/waster water. Mayor Martin Village started on parking issues. Two 15-minute signs were installed at the post office. There will be many more that to display. We will be working on a parking program. We are working with the state of Ohio to make decisions on re painting so that semis have room turn and not destroying the sidewalks. Also, repairing pot holes. Courtney advised that we are re facing street signs for safety. Courtney thanked ODOT for working with the village and keeping highway pot holes repaired. Village also was repairing potholes today.

**Record of Retention:** (Council Member Lowell Anderson reporting) No report

**Parks and Recreation:** (Council Member Rebecca Burns) Monthly meeting was cancelled. Next meeting April 12 at 3:30pm. Working on getting more parking

**Nuisance and Abatement:** (Council Member Tammy Vansickle) Last meeting was held on March 28. 2018 Mr. Dill was absent. Committee will be assigned a designated area within the village to monitor for any nuisance citations. At the end of the month committee will evaluate the worse cases first. Mr. dill is continuing to tag houses. Some residents are still not aware of the nuisance an abatement committee. Committee talked about reach out to them and advise them on what is going on. Some residents do not get on Facebook, internet etc. Committee talked about created a 2-sided flyer involving block watch and making residents aware of issues and news. Tammy advised that she is proud of the committee and working hard. Also, thanked Julia on her hard work on the committee. Next meeting April 25

**Block Watch:** (Council Member Tom Ward) See attached

**Festival:** (Council Member David Timmons) Talked about the festival and advertising. Next meeting April 19 at 6:00pm.

***Ordinance/Resolutions:***

Ordinance 2018- 25: Motion to suspend rules on ordinance authorizing William Martin, Mayor or his designee, to renew an extend the employment agreement with Courtney Bricker for the position od Fiscal Officer for the Village of Mount Sterling, Ohio and declaring an emergency.

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|  **Ordinance**: **2018-25**  **Resolution:**  N/A |
| **Motion** | David | **COMMENTS/DISCUSSION:**  Mayor Martin advised that passing legislation on emergency is not normal business. Doing this has to be done immediately to dealing with state auditors and placing things in to affect that better help decision making.  |
| **2 ND** | Rebecca |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom** |  **X** |  |
| **David** |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

Ordinance 2018- 25: Motion to place ordinance on 1,2,3 readings authorizing William Martin, Mayor or his designee, to renew an extend the employment agreement with Courtney Bricker for the position of Fiscal Officer for the Village of Mount Sterling, Ohio and declaring an emergency.

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|  **Ordinance**: **: 2018-25** **Resolution:**  N/A |
| **Motion** | Tom | **COMMENTS/DISCUSSION:**   |
| **2 ND** | Lowell  |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom** |  **X** |  |
| **David** |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

Ordinance 2018- 25: Motion for passage for ordinance authorizing William Martin, Mayor or his designee, to renew an extend the employment agreement with Courtney Bricker for the position of Fiscal Officer for the Village of Mount Sterling, Ohio and declaring an emergency.

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|  **Ordinance: 2018-25 Resolution:**  N/A |
| **Motion** | David | **COMMENTS/DISCUSSION:**   |
| **2 ND** | Tammy |
| **Voice Vote** | **YES** | **NO** |
|  | **Lowell** |  **X** |  |
| **Tom** |  **X** |  |
| **David** |  **X** |  |
| **Rebecca** |  **X** |  |
| **Tammy** |  **X** |  |
|  | **Becky** |  **X** |  |  |
| **Result of Vote: Passed: X Failed:**  |

***Round Table:***

**David-** Talked about history that occurred 153 years ago

**Tom-** Congratulated Tammy on being a grandma again.

**Rebecca-** Thanked the Nazarene church, Chamber and Madison Plains students that will be volunteering their services to clean up the town. Advised that the village is looking for a Board Commission of Zoning Appeal Committee. The committee consists of 5 volunteered people It is preferred to have some kind of experience. Please contract town hall with volunteers. Mayor Martin advised that potentially would accept chair for committee. Mr. Pitstick explained the process and the responsibilities of the committee.

**Lowell**- No Report

**Tammy**- No Report

**Becky**- Advised there was school levy that will calling to vote on May 8. Challenged everyone to come vote. There will be a meeting held to discuss the voting on income tax levy at Community Center April 12 6:00pm. Signs are available to support.

***Public Comments/Questions:***

**Public speaker**- Mr. Dill announced that 2018 would make the 50Th year of Mt. Sterling Blue devils football team champions. Asked council to recognize team for accomplishments. Reminisced about event. Another speaker thanked council for allowing visitor speaking as it was not offered in several years. Requested minutes to be published and financial reports. Courtney advised Ohio Checkbook program is in effect for residents to view. Another resident thanked council and wanted to support. Another resident thanked sheriffs dept. Water plant has some issues in regards to pumps and we are working on those. Soon to schedule open house for new water plant.

Meeting adjourned by Mayor Martin at 8:22 pm

Respectfully submitted:

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Courtney Bricker, Fiscal Officer/Clerk of Council William Martin, Mayor